

Community Renewable Energy Board

Meeting Agenda

Public Notice is hereby given that the Community Renewable Energy Agency Board will assemble in a public meeting on March 7, 2022, at the Millcreek City Hall located at 3330 South 1300 East Millcreek UT, commencing at 1:00 p.m. The Board will convene in an electronic meeting. Board members may participate from remote locations. Board members will be connected to the electronic meeting by GoToMeeting, Zoom or telephonic communications. The anchor location will be Millcreek City Hall. Members of the public who are not physically present at the anchor location may attend the meeting remotely by electronic means at <https://global.gotomeeting.com/join/890138285>.

REGULAR MEETING of the Board:

1. Welcome, Introduction and Preliminary Matters

- 1.1 Purpose and overview of meeting
- 1.2 Identification and update on community participation in Community Renewable Energy Agency (welcoming new members if any) and review list of remaining eligible communities
- 1.3 Current participation percentages included in Board packet. No updates.

2. Business Matters

- 2.1 Approval of February 7, 2022 Meeting Minutes
- 2.2 Treasurer Report (Year-to-Date contributions and expenses)
- 2.3 Reports from committees (Communications, Low-Income Plan, Program Design)
- 2.4 Discussion and consideration of Resolution 22-02 Requesting that Millcreek Invoice Participating Communities for Phase 2 Initial Payments
- 2.5 Ogden presents information about community survey
- 2.6 Board member comments

3. Adjournment

In accordance with the Americans with Disabilities Act, the Board will make reasonable accommodation for participation in the meeting. Individuals may request assistance by contacting Kurt Hansen, 801-214-2751, at least 48 hours in advance of the meeting.

THE UNDERSIGNED HEREBY CERTIFIES THAT A COPY OF THE FOREGOING NOTICE WAS EMAILED OR POSTED TO:

Millcreek City Hall

Utah Public Notice Website
<http://pmn.utah.gov>

DATE: 3/2/2022

Emily Quinton

Alex Wendt

Note agenda items may be moved in order, sequence, and time to meet the needs of the Board.

This meeting will be live streamed via <https://millcreek.us/373/Meeting-Live-Stream>.

Participation Percentage

| Signed Agreement to Secretary | Date Deemed Withdrawn | Listed Entities: | 1/5/2022 | | | | | | | |
|-------------------------------|-----------------------|----------------------------|--|---|--|--|--|---|---|-------------------------------|
| | | | Phase 1 Initial Payment Obligation of Listed Entities Who Are Members as of Meeting Date Above | Phase 1 Anchor Proportionate Shares, based on Max Anchor Payments | Phase 1 Initial Payment Obligation of Listed Entities Who Are Not Members as of Meeting Date Above | Non-member Phase 1 Payment Obligation Distributed Proportionally Among Anchors | Total Phase 1 Payment Obligations as of Meeting Date Above | Participation Percentage for Weighted Vote as of Meeting Date Above | Yes vote on Resolution 22-02 Weighted Vote? | Total Yes Percentage on 22-02 |
| 7/1/2021 | | Grand County | 2,109.37 | 1.49% | \$ - | \$ 1,942.01 | \$ 4,051.38 | 1.16% | | 0.00% |
| 10/1/2021 | | Salt Lake County | 11,570.26 | 0.00% | \$ - | \$ - | \$ 11,570.26 | 3.31% | | 0.00% |
| 7/1/2021 | | Summit County | 10,759.97 | 7.61% | \$ - | \$ 9,906.25 | \$ 20,666.22 | 5.90% | | 0.00% |
| 7/1/2021 | | Town of Alta | 218.93 | 0.00% | \$ - | \$ - | \$ 218.93 | 0.06% | | 0.00% |
| | | Bluffdale City | 0.00 | 0.00% | \$ 11,088.57 | \$ - | \$ - | 0.00% | | 0.00% |
| 7/1/2021 | | Town of Castle Valley | 106.74 | 0.08% | \$ - | \$ 98.27 | \$ 205.01 | 0.06% | | 0.00% |
| | | Coalville City | 0.00 | 0.00% | \$ 562.99 | \$ - | \$ - | 0.00% | | 0.00% |
| 7/1/2021 | | Cottonwood Heights | 10,942.10 | 0.00% | \$ - | \$ - | \$ 10,942.10 | 3.13% | | 0.00% |
| | | Emigration Canyon Township | 0.00 | 0.00% | \$ 456.22 | \$ - | \$ - | 0.00% | | 0.00% |
| 8/3/2021 | | Francis City | 421.54 | 0.00% | \$ - | \$ - | \$ 421.54 | 0.12% | | 0.00% |
| 7/1/2021 | | City of Holladay | 9,387.72 | 0.00% | \$ - | \$ - | \$ 9,387.72 | 2.68% | | 0.00% |
| | | Kamas City | 0.00 | 0.00% | \$ 743.49 | \$ - | \$ - | 0.00% | | 0.00% |
| 7/13/2021 | | Kearns | 9,606.01 | 0.00% | \$ - | \$ - | \$ 9,606.01 | 2.74% | | 0.00% |
| 7/1/2021 | | Moab City | 2,237.95 | 1.58% | \$ - | \$ 2,060.39 | \$ 4,298.34 | 1.23% | | 0.00% |
| 7/1/2021 | | Millcreek | 18,421.40 | 13.03% | \$ - | \$ 16,959.79 | \$ 35,381.19 | 10.11% | | 0.00% |
| | | Oakley City | 0.00 | 0.00% | \$ 520.00 | \$ - | \$ - | 0.00% | | 0.00% |
| 7/28/2021 | | Ogden City | 35,737.26 | 0.00% | \$ - | \$ - | \$ 35,737.26 | 10.21% | | 0.00% |
| | | City of Orem | 0.00 | 0.00% | \$ 31,019.52 | \$ - | \$ - | 0.00% | | 0.00% |
| 7/13/2021 | | Park City | 6,742.38 | 4.77% | \$ - | \$ 6,207.41 | \$ 12,949.79 | 3.70% | | 0.00% |
| 7/1/2021 | | Salt Lake City | 101,050.33 | 71.45% | \$ - | \$ 93,032.67 | \$ 194,083.00 | 55.45% | | 0.00% |
| 7/1/2021 | | Town of Springdale | 481.26 | 0.00% | \$ - | \$ - | \$ 481.26 | 0.14% | | 0.00% |
| | | West Jordan City | 0.00 | 0.00% | \$ 37,916.77 | \$ - | \$ - | 0.00% | | 0.00% |
| | | West Valley City | 0.00 | 0.00% | \$ 47,899.22 | \$ - | \$ - | 0.00% | | 0.00% |
| 7/1/2021 | | | 219,793.22 | 100.00% | \$ 130,206.78 | \$ 130,206.78 | \$ 350,000.00 | 100% | | 0.00% |

[Date]

Community Renewable Energy Agency Board Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on Monday, February 7, 2022, at Millcreek City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106 and participated electronically via GoToMeeting.

PRESENT:

Board Members

In person

Dan Dugan, Chair, *Salt Lake City*

Drew Quinn, *Holladay*

Emily Quinton, Secretary, *Summit County*

Christopher Thomas, *Salt Lake City*

Electronic

Angela Choberka, Vice Chair, *Ogden*

Luke Cartin, *Park City*

Glenn Wright, *Summit County*

Kalen Jones, *Moab*

Randy Aton, *Springdale*

Michael Shea, *Salt Lake County*

Samantha DeSeelhorst, *Cottonwood Heights*

Sarah Stock, *Grand County*

Roger Bourke, *Alta*

Ann Granato, *Salt Lake County*

Jeremy Rubell, *Park City*

Mila Dunbar-Irwin, *Moab*

Mara Brown, *Ogden*

Patrick Schaeffer, *Kearns*

Cheri Jackson, *Millcreek*

Suzanne Elger, *Springdale*

Staff

Elyse Sullivan, Millcreek City Recorder

Kurt Hansen, Millcreek Facilities Director

Electronic Attendees: Amy Rydalch, Ross Watkins, Nicole Cottle, Monica O'Malley, Sara Montoya, Janene Eller-Smith

Minutes by Elyse Sullivan, Millcreek City Recorder.

REGULAR MEETING – 1:00 p.m.

TIME COMMENCED: 1:03 p.m.

1. Welcome, Introduction, and Preliminary Matters

1.1 Purpose and Overview of Meeting

Chair Dan Dugan called the meeting to order.

1.2 Identification and Update on Community Participation in Community Renewable Energy Agency (Welcoming New Members if Any) and Review list of Remaining Eligible Communities

Chair Dugan reviewed the list of anchor communities which include Castle Valley, Grand County unincorporated, Millcreek, Moab, Park City, Salt Lake City, and Summit County unincorporated. Communities that have elected to participate as non-anchor communities include Alta, Cottonwood Heights, Francis, Holladay, Kearns, Ogden, Salt Lake County unincorporated, and Springdale. Communities eligible to join include: Bluffdale, Coalville, Emigration Canyon Township, Kamas, Oakley, Orem, West Jordan, and West Valley City.

1.3 Current Participation Percentages Included in Board Packet. No updates since January 10, 2022, Community Renewable Energy Agency Board meeting**1.4 Written Briefing: Copy of Submitted Community Renewable Energy Agency comments to the Office of Energy Development's Request for Comments on the Future State Energy Plan**

Chair Dugan said the Board submitted comments to the State and any additional comments could be provided to Board Member Emily Quinton or Board Member Christopher Thomas.

1.5 Response to Question Raised at Last Meeting, How a Party Would Call for a Weighted Vote

Chair Dugan explained that before a motion is taken, a voting board member may request a weighted vote. Weighted votes require two municipalities to participate. Upon agreement of a second community, the next motion would be weighted.

2. Business Matters**2.1 Approval of January 10, 2022, Meeting Minutes**

Board Member Quinn moved to approve the January 10, 2022 meeting minutes. Board Member Jones seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Treasurer Report (Year-to-Date Contributions and Expenses)

Board Member Cheri Jackson did not have a report to share. Secretary Emily Quinton said Millcreek did provide the information and there were no changes from the last meeting though there was a second payment made to outside counsel.

2.3 Reports From Committees (Communications, Low-Income Plan, Program Design)

Board Member Mila Dunbar-Irwin reported on the Communications Committee. The committee membership consists of Alta, Cottonwood Heights, Moab, and Salt Lake City. The committee last met on January 12, 2022. They drafted three more entries for the frequently asked questions (FAQ) page that were ready for review and posting on the utah100communities.org website. They created an Instagram Account for the Agency and would be ready to post soon. They also reviewed the draft Agency comments on the State's Energy Plan. The purpose of those comments was to inform the State about the organization and include the Agency in the plan. The

committee was also tracking sustainability bills (S.C.R. 3, H.C.R. 1, H.J.R. 3, H.B. 54, H.B. 189, and H.B. 221) in the 2022 legislative session though they did not directly affect the program. The committee would continue to update the FAQ webpage, start posting to the Instagram account, send out the Agency's first e-newsletter, and work on a possible future collaboration with the Low-Income Plan Committee on public outreach. The newsletter would go to participating and eligible communities, though others could sign up online.

Board Member Samantha DeSeelhorst reported on the Low-Income Plan Committee. That committee membership consists of Castle Valley, Cottonwood Heights, Kearns, Ogden, Park City, Salt Lake City, and Summit County. The committee last met on January 24, 2022 and discussed a request for aggregated data from Rocky Mountain Power (RMP) to inform low-income planning efforts. The utility was receptive to and supportive of the data request. RMP will internally test out various reporting options and notify the Agency as to what is available and at what intervals. RMP showed the committee a preliminary set of data related to low-income customers within current communities. She presented a table graph of electric usage by the participating communities to the Board and said based on the information there was a good indication of RMP's willingness to assist with low-income efforts. The next committee meeting would be February 14, 2022 and they would follow up with the utility to facilitate a data request, draft a work plan to guide committee efforts moving forward, review content from low-income survey responses, and meet with community partners to learn about current low-income assistance programs.

Board Member Quinn asked about the 0.00% total on the "low income % bill count" column on the graph presented. Board Member DeSeelhorst felt it was a typographical error but would double check. Kurt Hansen asked about RMP's definition of low-income because he expected the represented percentages to be greater. Board Member DeSeelhorst said it reflected customers who were enrolled in the existing low-income program. Board Member Christopher Thomas said there were multiple programs, so it may not encompass all of them. He felt there may be more customers who were eligible but did not participate in the program. Board Member DeSeelhorst said she would find out how the numbers were quantified and would help to identify barriers as to why more people were not participating in the program.

Board Member Quinton asked about the agency e-newsletter sign up link. Board Member Dunbar-Irwin would provide the link to the Board. Board Member DeSeelhorst would also include a link to the referenced low-income engagement survey.

Board Member Kalen Jones, in the electronic meeting chat function, asked, "to what extent do you think it's worth communities' time to comment on the state energy policy, independent of CREAB's collective letter?" Board Member Thomas said the formal comment period on the State's Energy Plan had closed. He hoped the Agency's letter would introduce them to a state level policy discussion.

Board Member Thomas reported on the Program Design Committee. The membership consists of Summit County, Holladay, Millcreek, Ogden, Park City, Salt Lake City, and Springdale. The committee met three times in January. The committee executed a confidentiality and non-disclosure agreement with RMP, proposed a new draft work plan to RMP for its consideration, held a meeting with RMP to learn how the company ascribes to and solicits new energy resources, and paid a second invoice to James Dodge Russell and Stephens. He said the Board Chair executed the agreement on behalf of the Agency. Individuals must sign Exhibit A of the agreement to view confidential information or take part in meetings where confidential information is shared. Exhibit A says the individual has read the agreement and agrees to be bound by its terms. He noted that confidential information could only be shared with others who had signed Exhibit A and that information could not be shared in a public meeting. Violation of the agreement could give the utility opportunity to not want to continue negotiations. He said the general non-confidential information may be disclosed for the purpose of “keeping constituents and other stakeholders generally apprised of the status of Settlement Discussions” and that the Agency and RMP will “endeavor to identify Settlement Information that is and is not reasonably understood to be sensitive or confidential outside the context of settlement negotiations.” He requested that board members refer specific questions to the Program Design Committee, who would seek guidance from the Agency’s outside counsel. The committee would work to finalize the shared work plan with RMP and hold a third program design meeting with RMP on February 18th to discuss program size, participation estimates, and termination fees.

Board Member Thomas said he was made aware of a request from the State Office of Energy Development that Emery County was interested in meeting with the Agency to discuss resource development. He suspected Emery County was looking for in state development of renewable resources. He wondered how the Board should handle that request. Board Member Glenn Wright said he could reach out to Emery County. Board Member Thomas pointed out that there may be a lot of counties who may be interested in the conversation. Board Member DeSeelhorst asked about a general timeline for resource procurement. Board Member Thomas said it depended on the size and type of resource, but it could be a couple of years. Board Member Luke Cartin said the first request for proposal framework could be developed and preapproved then the Agency would wait on the market to release it. Board Member Sarah Stock said counties should be approached early. Board Member Thomas suggested some board members get together to discuss options.

Board Member Thomas said he provided the latest draft of the proposed work plan to the Board with the fully executed confidentiality and non-disclosure agreement in Addendum 2.

Board Member Jones asked how the Board would be engaged in critical decision-making. Board Member Thomas said two parts would come to the Board for a vote. The first would be the draft ordinance language that each individual community would adopt since it would be part of the application to be submitted to the Public Service Commission. The other is the utility agreement. There would also be five or six major decisions, but he could not articulate what they would be yet, such as cost

projections, and rate design. Board Member Quinn said the Board could reach out to the Design Committee to weigh in on the decisions. Board Member Thomas said it may make sense for the Program Design Committee to have meetings with the whole Board for open discussion. Chair Dugan liked the idea.

2.4 Board Member Comments

There were no comments.

3. Adjournment

Board Member Quinn moved to adjourn the meeting at 1:58 p.m. Board Member Wright seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

APPROVED: _____ Date
Dan Dugan, Chair

ATTEST:

Emily Quinton, Secretary

Community Renewable Energy Board

Treasurer's Report for 3/7/22 Meeting

Billing report:

Community Renewable Energy

Billing Report

For Date Range: 09/01/2021 - 02/25/2022

CRE - CRE MEMBERSHIP

| Date Billed | Name | Account Name | Amount |
|-------------|-----------------------|--|------------|
| 9/15/2021 | GRAND COUNTY | Membership Fee - Phase I Initial Payment | 2,109.37 |
| 9/15/2021 | SUMMIT COUNTY | Membership Fee - Phase I Initial Payment | 10,759.97 |
| 9/15/2021 | TOWN OF ALTA | Membership Fee - Phase I Initial Payment | 218.93 |
| 9/15/2021 | TOWN OF CASTLE VALLEY | Membership Fee - Phase I Initial Payment | 106.74 |
| 9/15/2021 | COTTONWOOD HEIGHTS | Membership Fee - Phase I Initial Payment | 10,942.10 |
| 9/15/2021 | FRANCIS CITY | Membership Fee - Phase I Initial Payment | 421.54 |
| 9/15/2021 | CITY OF HOLLADAY | Membership Fee - Phase I Initial Payment | 9,387.72 |
| 9/15/2021 | KEARNS | Membership Fee - Phase I Initial Payment | 9,606.01 |
| 9/15/2021 | MOAB CITY | Membership Fee - Phase I Initial Payment | 2,237.95 |
| 9/15/2021 | MILLCREEK | Membership Fee - Phase I Initial Payment | 18,421.40 |
| 9/15/2021 | OGDEN CITY | Membership Fee - Phase I Initial Payment | 35,737.26 |
| 9/15/2021 | PARK CITY | Membership Fee - Phase I Initial Payment | 6,742.38 |
| 9/15/2021 | SALT LAKE CITY | Membership Fee - Phase I Initial Payment | 101,050.33 |
| 9/15/2021 | SPRINGDALE CITY | Membership Fee - Phase I Initial Payment | 481.26 |
| 10/19/2021 | SALT LAKE COUNTY | Membership Fee - Phase I Initial Payment | 11,570.26 |
| 11/10/2021 | GRAND COUNTY | Anchor Payment - Phase I | 2,146.04 |
| 11/10/2021 | SUMMIT COUNTY | Anchor Payment - Phase I | 10,947.00 |
| 11/10/2021 | TOWN OF CASTLE VALLEY | Anchor Payment - Phase I | 108.60 |
| 11/10/2021 | MOAB CITY | Anchor Payment - Phase I | 2,276.85 |
| 11/10/2021 | MILLCREEK | Anchor Payment - Phase I | 18,741.59 |
| 11/10/2021 | PARK CITY | Anchor Payment - Phase I | 6,859.57 |
| 11/10/2021 | SALT LAKE CITY | Anchor Payment - Phase I | 102,806.76 |

Total Billed \$ 363,679.63

Revenue report:

Community Renewable Energy

Revenue Receipt Report

For Date Range: 09/01/2021 - 02/25/2022

CRE - CRE MEMBERSHIP

| Post Date | Receipt Name | Account Number | Account Name | Amount |
|------------|--|----------------|--|------------|
| 9/24/2021 | TOWN OF ALTA | 701-3450-0000 | Membership Fee - Phase I Initial Payment | 218.93 |
| 9/24/2021 | KEARNS -GREATER SALT LAKE MUNICIPAL SERVICES | 701-3450-0000 | Membership Fee - Phase I Initial Payment | 9,606.01 |
| 9/24/2021 | TOWN OF CASTLE VALLEY | 701-3450-0000 | Membership Fee - Phase I Initial Payment | 106.74 |
| 9/27/2021 | CITY OF HOLLADAY | 701-3450-0000 | Membership Fee - Phase I Initial Payment | 9,387.72 |
| 9/27/2021 | SUMMIT COUNTY | 701-3450-0000 | Membership Fee - Phase I Initial Payment | 10,759.97 |
| 9/29/2021 | COTTONWOOD HEIGHTS | 701-3450-0000 | Membership Fee - Phase I Initial Payment | 10,942.10 |
| 9/30/2021 | MILLCREEK | 701-3450-0000 | Membership Fee - Phase I Initial Payment | 18,421.40 |
| 10/4/2021 | CITY OF MOAB | 701-3450-0000 | Membership Fee - Phase I Initial Payment | 2,237.95 |
| 10/4/2021 | OGDEN CITY | 701-3450-0000 | Membership Fee - Phase I Initial Payment | 35,737.26 |
| 10/4/2021 | SALT LAKE CITY | 701-3450-0000 | Membership Fee - Phase I Initial Payment | 101,050.33 |
| 10/8/2021 | FRANCIS CITY | 701-3450-0000 | Membership Fee - Phase I Initial Payment | 421.54 |
| 10/8/2021 | TOWN OF SPRINGDALE | 701-3450-0000 | Membership Fee - Phase I Initial Payment | 481.26 |
| 10/28/2021 | PARK CITY | 701-3450-0000 | Membership Fee - Phase I Initial Payment | 6,742.38 |
| 11/10/2021 | GRAND COUNTY | 701-3450-0000 | Membership Fee - Phase I Initial Payment | 2,109.37 |
| 11/23/2021 | PARK CITY | 701-3450-0000 | Anchor Payment - Phase I | 6,859.57 |
| 11/23/2021 | SUMMIT COUNTY | 701-3450-0000 | Anchor Payment - Phase I | 10,947.00 |
| 11/23/2021 | SALT LAKE CITY | 701-3450-0000 | Anchor Payment - Phase I | 102,806.76 |
| 11/29/2021 | MILLCREEK | 701-3450-0000 | Anchor Payment - Phase I | 18,741.59 |
| 11/29/2021 | TOWN OF CASTLE VALLEY | 701-3450-0000 | Anchor Payment - Phase I | 108.60 |
| 11/29/2021 | CITY OF MOAB | 701-3450-0000 | Anchor Payment - Phase I | 2,276.85 |
| 12/7/2021 | SALT LAKE COUNTY | 701-3450-0000 | Membership Fee - Phase I Initial Payment | 11,570.26 |
| 2/17/2022 | GRAND COUNTY | 701-3450-0000 | Anchor Payment - Phase I | 2,146.04 |

Total Received \$ 363,679.63

Accounts payable report:

Community Renewable Energy

Accounts Payable Report

For Date Range: 09/01/2021 - 02/25/2022

| Post Date | Vendor | Account Number | Account Name | Amount |
|---------------|--------------------------------------|----------------|-----------------------|-----------------|
| 12/21/2021 | JAMES DODGE RUSSELL & STEPHENS, P.C. | 701-7110-3100 | Professional Services | 2,425.50 |
| 1/25/2022 | JAMES DODGE RUSSELL & STEPHENS, P.C. | 701-7110-3100 | Professional Services | 5,184.00 |
| Total Paid \$ | | | | <u>7,609.50</u> |

Agenda Item 2.3 Communications Committee Update

Community Renewable Energy Board Meeting
March 2022



Communications Committee Membership

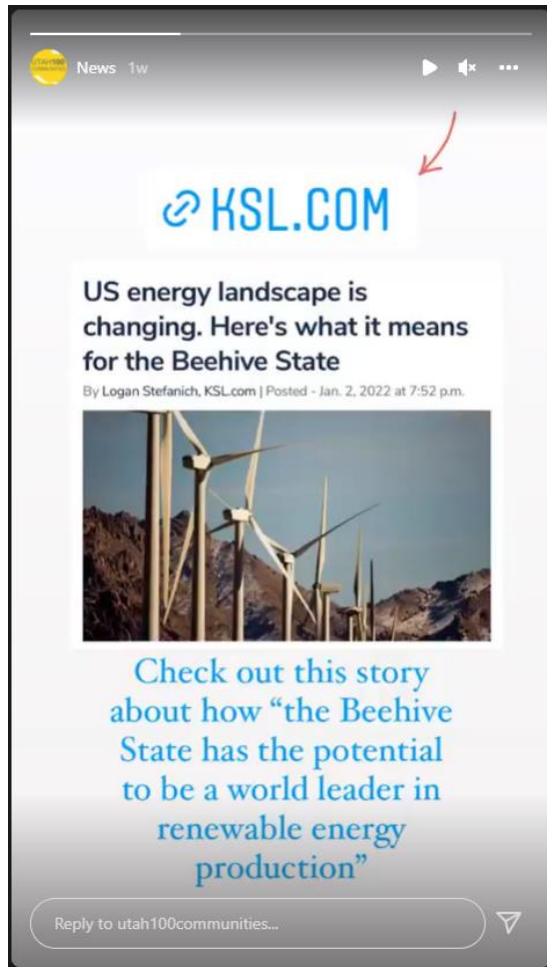
- Alta
- Cottonwood Heights
- Moab
- Salt Lake City

[Resolution 21-11](#)

Key Activities

- Committee met on February 16
- Discussed the need to keep board members informed as program design and low-income planning proceed
- Collaborated to produce 1st interim update on committee meetings, to be issued between monthly board meetings
- Updated the Agency website [FAQ page](#)
- Posted to Instagram, Facebook

Content Updates



<https://www.instagram.com/utah100communities/>



<https://www.utah100communities.org/faq>

Next Steps

- *Support communications with remaining eligible communities as necessary*
- *Continue providing “interim” program design and low-income plan updates to the Board*
- *Begin monthly e-newsletter*
- *Maintain social media, website, other platforms*

Agenda Item 2.3 Low-Income Plan Committee Update

Community Renewable Energy Board Meeting
March 2022



Low-Income Plan Committee Membership

- Castle Valley
- Cottonwood Heights
- Kearns
- Ogden
- Park City
- Salt Lake City
- Summit County

[Resolution 21-12](#)

Key Activities

- Most recent Committee meeting: February 14, 2022
- Discussed the results of the Low-Income Engagement Survey
 - Concerns
 - Possibilities
- Discussed the overlap between the Low-Income Plan Committee and the Program Design Committee
 - Some low-income engagement efforts may need to be coordinated as part of the Program Design Committee's negotiations with Rocky Mountain Power, while others can be part of the Public Service Commission application process
- Discussed our aggregated data request to Rocky Mountain Power
 - Ongoing meetings with the utility to finetune the reporting metrics

Updated Community Electric Usage

| | 4 Year Average | | | | |
|--------------------|----------------|----------------|------------------|------------|-------------------------|
| | kWh | Low Income kWh | Low Income % kWh | Bill Count | Low Income % Bill Count |
| CASTLE VALLEY | 1,836,797 | 31,069 | 1.66% | 228 | 1.97% |
| MOAB | 58,196,794 | 1,186,220 | 2.05% | 3,259 | 5.34% |
| ALTA | 7,284,138 | - | 0.00% | 248 | 0.00% |
| COTTONWOOD HEIGHTS | 218,712,258 | 950,008 | 0.43% | 13,492 | 0.89% |
| HOLLADAY | 174,632,830 | 610,193 | 0.35% | 11,944 | 0.68% |
| KEARNS | 118,928,843 | 3,299,033 | 2.77% | 9,718 | 3.60% |
| MILLCREEK | 320,954,384 | 4,054,657 | 1.26% | 23,237 | 2.55% |
| SALT LAKE CITY | 3,099,906,351 | 18,664,609 | 0.60% | 92,817 | 3.01% |
| FRANCIS | 5,844,489 | 42,387 | 0.72% | 583 | 0.75% |
| PARK CITY | 250,001,028 | 123,478 | 0.05% | 9,957 | 0.29% |
| SPRINGDALE | 18,177,110 | 26,263 | 0.15% | 574 | 0.77% |
| OGDEN | 944,881,408 | 13,819,719 | 1.46% | 34,672 | 5.54% |
| GRAND COUNTY | 77,059,002 | 611,930 | 0.80% | 2,987 | 2.13% |
| SALT LAKE COUNTY | 468,617,745 | 2,449,096 | 0.52% | 11,332 | 3.17% |
| SUMMIT COUNTY | 350,522,980 | 160,335 | 0.05% | 15,453 | 0.16% |
| | | | | | |
| TOTAL | 6,115,556,157 | 46,028,995 | 0.75% | 230,500 | 2.83% |

Next Steps

- Next Committee meeting: March 14, 2022
- Continue to coordinate with utility on low-income data
- Create a work plan to time efforts with important intervals
- Meet with community partners, such as Department of Workforce Services and The Salvation Army, to learn about what works/doesn't work with current low-income assistance programs.

Agenda Item 2.3 Program Design Committee Update

Community Renewable Energy Board Meeting
March 2022



Program Design Committee Membership

- Summit County
- Holladay
- Millcreek
- Ogden
- Park City
- Salt Lake City
- Springdale

[Resolution 21-06](#)

Key Activities

- Committee met twice in February
- Held third meeting with Rocky Mountain Power to discuss program size and termination fees
- Received and processing third invoice to James Dodge Russell and Stephens (outside counsel)
- Discussed increasing Program Design Committee transparency (see next slides)

Proposals to Increase Program Design Committee transparency

- Circulate draft approvals timeline (see addendum 1)
- Communications Committee to email committee meeting agendas
- Publicly notice and invite all Board members to one Program Design Committee meeting per month (no confidential information or sensitive strategy discussed)
- For non-confidential educational presentations from Rocky Mountain Power, ask to include slides in Board packet and invite presentation as last item at monthly Board meetings

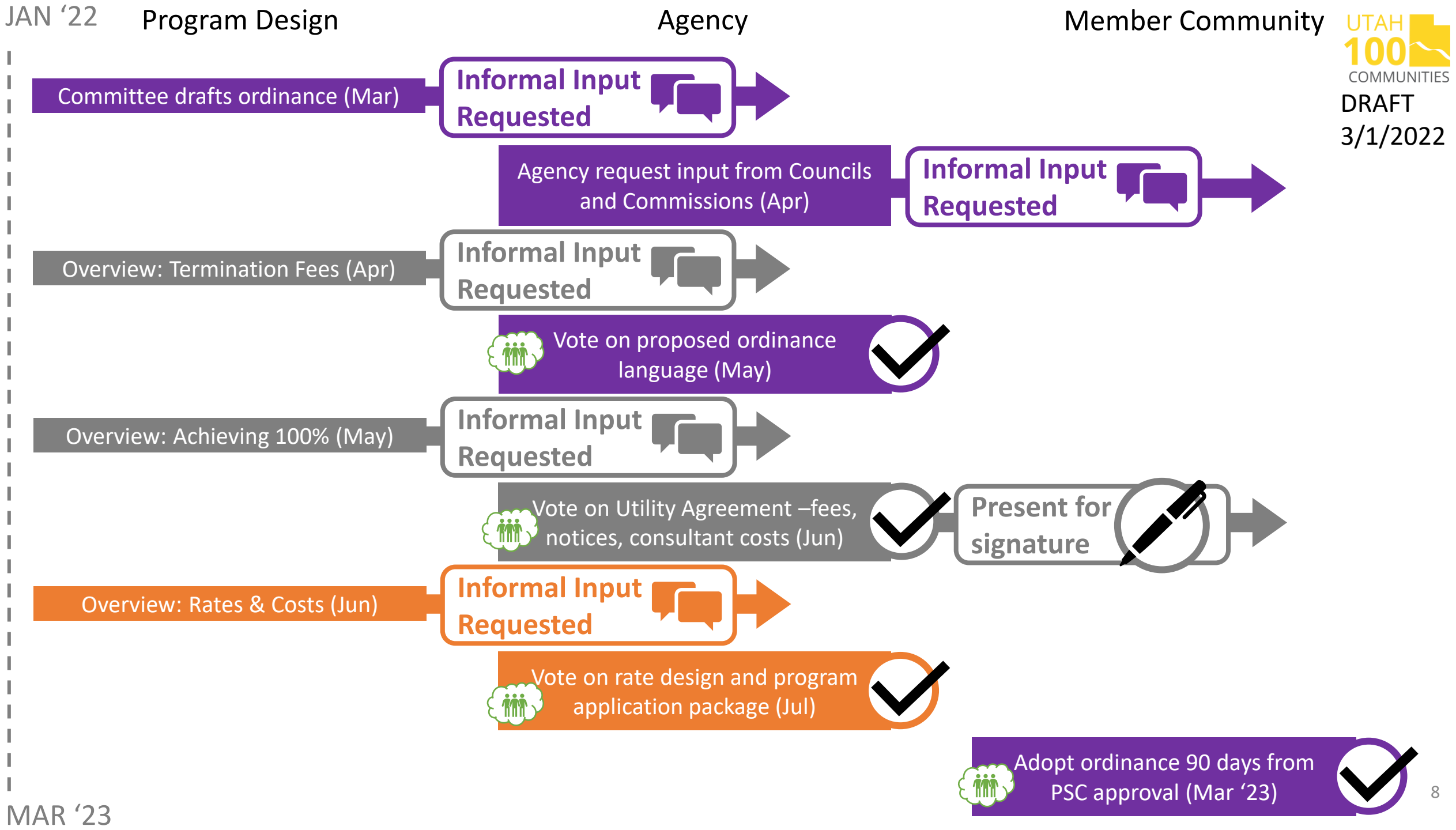
Next Steps

- Finalize shared work plan with Rocky Mountain Power
- Hold fourth program design meeting with Rocky Mountain Power on March 23 – on the Utility Agreement
- Meet with RMP to discuss educational presentations at Board meetings
- Schedule first publicly-noticed Program Design Committee meeting (no confidential information or sensitive strategy discussed)

Program Design Committee Mar 2022 Board Update – Addendum 1

Draft Approvals Timeline dated Mar 1, 2022

NOTE: The following slide depicts an estimated timeline designed to allow for Program Application submission by July 31, 2022, given current information. This timeline is subject to change and can be influenced by factors outside of the Agency's control.



Recommended Schedule of Council / Commission Briefings or Action

| Month | Topic | Desired Outcome |
|------------|--|--|
| April 2022 | Briefing on required ordinance | Informal feedback on ordinance language |
| May 2022 | Briefing on Utility Agreement | Informal feedback on Utility Agreement |
| June 2022 | Present final Utility Agreement for vote and/or administrative signature | Utility Agreement signed by participating communities |
| Aug 2022 | Briefing on submitted Program Application | Familiarity with Program as submitted |
| Jan 2023 | Briefing on approved Program and transmit ordinance for a vote | Familiarity with Program as approved |
| Mar 2023 | Vote on ordinance | Adopt ordinance within 90 days of Program approval to finalize participation |

Program Design Committee Feb 2022 Board Update – Addendum 2

Draft work plan dated Mar 1, 2022

DRAFT Revised 3/1/22 Work Plan pg 1

| Month | Proposed Topic Focus |
|-----------------------------------|--|
| Dec 2021 | <ul style="list-style-type: none"> Kick-off |
| Jan 2022: 1 meeting | <ul style="list-style-type: none"> Overview of Company resource valuation/acquisition and Integrated Resource Plan |
| Feb 2022: 1 meeting | <ul style="list-style-type: none"> Program size estimates, customer participation rates, and termination fees <ul style="list-style-type: none"> Program size estimates <ul style="list-style-type: none"> Company overview of eligible customer loads by community and tariff schedule Agency and Company review of retention rates from other jurisdictions and programs <i>Discuss: what percentages should we use for low, medium, and high program sizes for cost projections?</i> Termination fees <ul style="list-style-type: none"> Company overview of Subscriber Solar program termination fees and motivating factors <i>Discuss: termination fee amount, applicability, timing and timeframe, and waivers for special cases; ability to opt in later; and connection to backstopping issue</i> <i>Discuss: in general terms, how should customers opt out?</i> |
| Mar 2022: 1 meeting | <ul style="list-style-type: none"> Utility Agreement <ul style="list-style-type: none"> Agency overview of required and desired elements of the Utility Agreement and implications for required local ordinance language <i>Discuss: approach to drafting the Utility Agreement and local ordinance</i> |
| Apr 2022: 1 st meeting | <ul style="list-style-type: none"> Program resource repayment risk and backstop <ul style="list-style-type: none"> <i>Discuss: repayment risks attached to different types of program resources, customer types, and possible approaches to mitigating that risk</i> |

DRAFT Revised 3/1/22 Work Plan pg 2

| Month | Proposed Topic Focus |
|-----------------------------------|--|
| Apr 2022: 2 nd meeting | <ul style="list-style-type: none"> Program resources, costs, and benefits <ul style="list-style-type: none"> Agency overview of resources of interest for the Program, with reference to the Act <i>Discuss: options for determining ongoing resource and other costs (fixed & variable), Renewable Energy Certificate (REC) costs, Program resource costs, and Program legal, technical, and other costs</i> <i>Discuss: Program avoided energy & capacity costs, avoided emissions risks and costs, fuel hedging, incremental energy efficiency/DSM/Demand Response</i> |
| May 2022: 1 st meeting | <ul style="list-style-type: none"> Energy Efficiency (EE), Demand-Side Management (DSM), Advanced Meter Infrastructure (AMI) <ul style="list-style-type: none"> Company overview of EE and DSM programs and plans for AMI <i>Discuss: how would new Program EE or DSM resources would be procured?</i> <i>Discuss hypothetical: could all residential Program customers be enrolled in CoolKeeper and financial credit shared among all Program customers?</i> |
| May 2022: 2 nd meeting | <ul style="list-style-type: none"> Program rates and Programmatic approaches to low-income assistance <ul style="list-style-type: none"> Agency overview of desired programmatic elements of plan for low-income assistance <i>Discuss: rate design issues and options based on quantifiable costs and benefits</i> <i>Discuss: programmatic approaches to low-income assistance</i> <i>Discuss: approach to projecting program rates</i> |
| Jun 2022: 1 st meeting | <ul style="list-style-type: none"> Resource Solicitation <ul style="list-style-type: none"> Agency overview of important scoring factors and criteria <i>Discuss solicitation process for different types of resources – generation, storage, efficiency, transmission(?)</i> <i>Discuss: Program coordination with Company's Integrated Resource Plan (IRP) and Requests for Proposals (RFPs)</i> <i>Discuss: Program independent RFPs</i> <i>Discuss: resource selection criteria</i> |

DRAFT Revised 3/1/22 Work Plan pg 3

| Month | Proposed Topic Focus |
|------------------------------------|--|
| Jun 2022: 2 nd meeting | <ul style="list-style-type: none">• Periodic rate adjustments<ul style="list-style-type: none">• Company overview of the Cost of Service (CoS) study and importance to setting customer rates• <i>Discuss: Frequency and triggers for Program rate adjustments, including inputs for such Program rate adjustments and whether the Program would be subject to its own Cost of Service (CoS) study</i> |
| July 2022: 1 st meeting | <ul style="list-style-type: none">• Other required items<ul style="list-style-type: none">• Agency overview of proposed opt out form and informational materials• Agency overview of proposed ordinance language• <i>Discuss: Approach to compiling list of community names, maps, customer counts and loads, and load forecasts for program application</i>• Proposed ordinance language |
| July 2022: 2 nd meeting | <ul style="list-style-type: none">• Any remaining items, as needed, before Program Application filed with Utah Public Service Commission |

THE COMMUNITY RENEWABLE ENERGY BOARD
RESOLUTION NO. 22-02

**A RESOLUTION OF THE BOARD REQUESTING THAT MILLCREEK INVOICE
PARTICIPATING COMMUNITIES FOR PHASE 2 INITIAL PAYMENTS**

WHEREAS, the Community Renewable Energy Board (“Board”) met in a regular meeting on March 7, 2022 to consider, among other things, a resolution of the Board requesting that Millcreek invoice all Participating Communities for their Phase 2 Initial Payments (as defined in the Agreement that is defined below);

WHEREAS, that pursuant to the Interlocal Cooperation Act (Utah Code Chapter 11-13), the Community Renewable Energy Act (Utah Code §§ 54-17-901 through 909), and adoption of an Interlocal Cooperative Agreement (“Agreement”) each of the entities listed below formed or joined the Community Renewable Energy Agency (“Agency”);

WHEREAS, Section 7(v)9(i) of the Agreement provides in part that any Participating Community that wishes to remain a Phase 2 Party shall make their Phase 2 Initial Payment to the Treasurer in an amount set forth below no later than July 31, 2022;

WHEREAS, on August 3, 2021 the Board elected/appointed Millcreek as the Agency Treasurer;

WHEREAS, the Board desires to authorize Millcreek to invoice all Participating Communities as well as any new Participating Community that joins after February 28, 2022, for their Phase 2 Initial Payments as described herein.

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

- 1 That Millcreek shall be authorized and directed to invoice each of the Participating Communities for their Phase 2 Initial Payment in the following amounts:

| Participating Communities as of February 28, 2022 | Phase 2 Initial Payment | Due Date |
|--|------------------------------------|-----------------|
| Grand County | 2,109.37 | 7/31/2022 |
| Salt Lake County | 11,570.26 | 7/31/2022 |
| Summit County | 10,759.97 | 7/31/2022 |
| Town of Alta | 218.93 | 7/31/2022 |
| Town of Castle Valley | 106.74 | 7/31/2022 |
| Cottonwood Heights | 10,942.10 | 7/31/2022 |
| Francis City | 421.54 | 7/31/2022 |
| City of Holladay | 9,387.72 | 7/31/2022 |
| Kearns | 9,606.01 | 7/31/2022 |
| Moab City | 2,237.95 | 7/31/2022 |
| Millcreek | 18,421.40 | 7/31/2022 |
| Ogden City | 35,737.26 | 7/31/2022 |
| Park City | 6,742.38 | 7/31/2022 |
| Salt Lake City | 101,050.33 | 7/31/2022 |
| Springdale City | 481.26 | 7/31/2022 |

2. That each payment made pursuant to such invoice shall indicate the name of the paying entity and include a reference to the invoice and the Agency.

3. That Millcreek shall be authorized and directed to invoice any new Participating Community that joins after February 28, 2022 for its Phase 2 Initial Payment in an amount set forth in the Agreement.

This Resolution assigned No. 22-02, shall take effect immediately.

PASSED AND APPROVED by the Board this 7th day of March 2022.

**COMMUNITY RENEWABLE ENERGY
BOARD**

Dan Dugan, Chair

ATTEST:

Emily Quinton, Secretary

Community Renewable Energy Program - Ogden City Citizen Survey

Presented to the CRE Agency

March 7, 2022

*Janene Eller-Smith
Council Executive Director*

janenee@ogdencity.com

Weber State Community Research Center



Key Questions:

- ▶ Whether businesses and residents are interested in participating in the Community Renewable Energy Program; and
- ▶ What financial burden business owners and residents are willing to bear in order to participate
- ▶ Whether Ogden City should participate even if the business or resident was not personally interested in participating

Methodology

- ▶ Population - ~89,000
- ▶ 10,000 postcards mailed
- ▶ Individual QR codes
- ▶ Need 1511 responses for +/- 2.5%
- ▶ 32% - Low-income (200% of poverty level - family of four = \$55,000)
- ▶ Over sampling in areas with higher poverty rates
- ▶ Up to 200 In-person surveys





Methodology *(cont.)*

- ▶ Used Utility billing email
- ▶ Divided among Municipal Districts
- ▶ +/- 4%

| | District 1 | District 2 | District 3 | District 4 |
|------------------------|------------|------------|------------|------------|
| Population (in size) | 22,707 | 22,773 | 22,514 | 21,643 |
| Percentage of Total | 25.33% | 25.41% | 25.12% | 24.15% |
| Sample Needed (n size) | 382 | 384 | 379 | 365 |

Survey

- ▶ Input from Stakeholder groups
 - ▶ City Council
 - ▶ Sustainability Committee
 - ▶ Diversity Commission
- ▶ Separate surveys for businesses and residents
- ▶ Residential - 21 questions (including demographics)
- ▶ Business - 16 questions (including demographics)
- ▶ Five to ten minutes estimated time to take survey
- ▶ Chance to win one of fifteen \$100 Gift Cards





Promotion and Outreach

- ▶ Utility Billing Insert
- ▶ Quarterly Magazine
- ▶ Press Release - Several articles in the Standard Examiner
- ▶ Social Media Campaign
- ▶ Council Members' Personal Accounts

